



A-1
01-28-14

Board of Park Commissioners
Regular Meeting
Minutes

Tuesday, December 17, 2013
4:00 – 5:30 p.m.

City Hall Council Chambers
401 N. Morton St.

CALL TO ORDER

The meeting was called to order by Mr. Carter at 4:00 p.m.

Board Present: John Carter, Les Coyne, Joe Hoffmann, Jane St. John

Staff Present: Mick Renneisen, Judy Seigle, Paula McDevitt, Becky Barrick-Higgins, Will Rose, Leslie Brinson, Kim Ecenbarger, Julie Ramey, John Turnbull, Lori Fairns, Elizabeth Tompkins, Jackie Braspeninx, Steve Cotter

Partner: Brad Wilhelm

- A-1. Approval of Minutes of November 19, 2013 Meeting
- A-2. Approval of Claims Submitted November 20 – December 16, 2013
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

Mr. Hoffmann made a motion to approve the Consent Calendar as presented. Mr. Coyne seconded the motion. Motion unanimously carried.

B. PUBLIC HEARINGS/APPEARANCES

B-1. Public Comment Period

No public comment at this time.

B-2. Bravo Award – Jana Schlosser

Mr. Rose addressed the Board and presented the December Bravo Award to Jana Schlosser and the IU Neuroscience Club for creating the Brain Club at the Banneker at the View afterschool program. The Brain Club is an hour long club that meets once a week for six weeks each semester. The club uses hands on activities, media and instruction to engage Fairview Elementary students in learning about the world of Neuroscience. Ms. Schlosser has been the Volunteer Coordinator for the IU Neuroscience Club for the past three years as well as an active member of the Psychology Club and two years as the secretary of the Adopt a Grandparent Club. She also volunteers at Middle Way House's Rise and Shine Daycare. She plans to graduate in May with a degree in Psychology and Sociology and pursue a Masters in Social Work in the fall.

Ms. Schlosser addressed the Board and thanked them for this award. She said it was really easy to work with Mr. Rose and the children at Fairview! She stated that she has assistant volunteer coordinators in place to carry the program forward after she graduates.

B-3. Parks Partner Award – None this month

B-4. Staff Introduction – Lori Fairns, Customer Service Representative

Ms. Fairns introduced herself to the Board and stated that she is the new Customer Service Representative. She has previously worked for the City in the Utilities Department, both in Customer Service and as dispatch in the Control Center.

Originally from New York, she has lived in Bloomington for 28 years and considers herself a NY-Hoosier! She added that the Parks and Recreation has a good group of employees and they have been very helpful in making the transition easy. She hopes to be with the department for many years to come!

C. OTHER BUSINESS

C-1. Review/Approval of Property Donation

Mr. Williams addressed the Board seeking approval of the donation of privately owned property adjacent to the department owned Switchyard property. The property is to be used for future Clear Creek restoration as identified in the Switchyard Park Master Plan. He stated that staff was approached by Kevin Wells, owner of the Quality Collision Center on South Walnut Street, regarding possible interest in the donation of property he owns west of his business. The property is in the floodplain and slopes to Clear Creek. The 2012 Switchyard Park Master Plan identifies the potential “to greatly improve the ecological character and functions of Clear Creek” to promote the development of passive use trails in this area. Acceptance of this donation would provide additional Clear Creek access. Mr. Wells has funded all expenses for the survey, environmental assessment, and the preparation of property legal descriptions. City Planning has approved the lot line adjustments and the land donation has been reviewed by City Legal. The department appreciates Mr. Wells’ patience and willingness to continue working with staff on the proposed land donation.

The Board offered their appreciation to Mr. Wells for this generous donation.

Mr. Hoffmann made a motion to approve the property donation. Mr. Coyne seconded the motion. Motion unanimously carried.

Mr. Wells addressed the Board and thanked Mr. Williams and the Board for their assistance in making this an easy transaction.

C-2. Review/Approval of Partnership Agreement with Rhinos All Ages Club

Ms. McDevitt addressed the Board seeking approval of the partnership agreement with Rhinos All Ages Club. The duration of this agreement is January 1 – December 31, 2014. Changes to the 2014 agreement include: Amount of grant funds – decreased from \$45,844 in 2013 to \$30,562 in 2014. She stated that the department has partnered with Rhino’s for the past 18 years, offering an ATOD alternative, adult supervised, recreation and entertainment option for Bloomington youth ages 13-21. More recently, the department and Harmony Education Center have been partnered in creating Rhino’s after-school programming (Youth Radio 2000, Youth Video 2001, Mural Arts Projection 2002, Youth Screen Printing 2008, and Youth Publication 2003). Past and current grantors to Rhino’s include United Way, CARES, BAAC, and Indiana State and Monroe County Tobacco Prevention Coalitions. She introduced Brad Wilhelm, Executive Director of Rhino’s.

Mr. Wilhelm addressed the Board and played a brief clip from the Rhino’s website. The video clip was produced entirely by the youth participants at the club. The video describes what activities are available at the club and some clips from the youth participants. He stated the club is now in its 22nd year of operation.

Mr. Hoffmann made a motion to approve the partnership agreement with Rhinos All Ages Club. Mr. Coyne seconded the motion. Motion unanimously carried.

C-3. Review/Approval of INDOT Offer to Purchase Property at Wapehani Park

Mr. Williams addressed the Board seeking approval of the offer from INDOT to purchase 1.257 acres of property at Wapehani Mountain Bike Park and accept the total compensation offer for this property and temporary right of way of \$6,300. He stated that this property is required by INDOT for construction of Interstate 69. The offer follows the completion of site environmental work, assessments of interstate construction impacts on the park’s mountain bike trails, and real estate appraisals. The offer has been reviewed by City Legal and department staff. The department will be compensated for loss of mountain bike trail facilities in a separate agreement. He added that a similar offer has been made to the Parks Foundation for a strip of property that it owns. The offers are as follows:

- Purchase of 1.257 acres \$,5800
- Irrevocable Right of Entry Agreement \$500
- **Total compensation offer \$6,300**

Mr. Hoffmann made a motion to approve the INDOT offer to purchase property at Wapehani Park. Mr. Coyne seconded the motion. Motion unanimously carried.

C-4. Review/Approval of Updates to the Special Use Agreement Permits

Ms. Barrick-Higgins addressed the Board seeking approval of the updates to the mobile stage, special events and alcohol permits. She stated that the original event permit application/process was first approved by the Board in 2006. Since then, staff has added a permit application/process for the B-Line Trail and alcohol use guidelines. Staff continued to use the mobile stage rental application from 2006. She added that in 2013 staff processed approximately 30 applications/permits totaling about \$10,000 in revenue. Staff is now recommending the following updates to all of the applications/processes for 2014:

- Addition of 2014 Special Event Permits Application Process (added to each packet)
- Special Event Permit Application: Changed who checks should be made out to (COB instead of Parks), Refunds will not be issued due to inclement weather; alcohol use must be approved by the Parks Director AND Board of Park Commissioners; addition of recycling information and responsibility for extra trash receptacles and trash bags; addition of rental information for the Allison Jukebox Community Center; changed “other charges” price range. Changed “misc” charges to include the option of additional charges as deemed necessary due to the size and scope of the event and the impact on the park/facility.
- B-Line Trail Special Use Permit Application: Changed who checks should be made out to (COB instead of Parks); Refunds will not be issued due to inclement weather; alcohol use must be approved by the Parks Director AND Board of Park Commissioners; addition of recycling information and responsibility for extra trash receptacles and trash bags. Changed “misc” charges to include the option of additional charges as deemed necessary due to the size and scope of the event and the impact on the park/facility. Added that use of the trail during Market hours is also prohibited on the east side of Showers from 6th St. – 10th St.
- Mobile Stage Rental Application: Added that refunds will not be issued due to cancellation due to anticipated weather conditions.
- Guidelines for Requesting/Approval of Alcohol Sales with Approved Event Permit: Added that plastic snow fencing will not be allowed; added that once approved, floor plan, map or diagram may not be altered.

Mr. Hoffmann made a motion to approve the changes to the Special Use Agreement Permits. Mr. Coyne seconded the motion. Motion unanimously carried.

C-5. Review/Approval of Contract for Design Services for Winslow Trail

Mr. Williams addressed the Board seeking approval of the contract for design services with Bledsoe Riggert & Guerrettaz Inc (BR&G). This is for capital improvement funded improvements to the Winslow Sports Park Fitness trail at a cost of \$6,310. He added that improvements to the Winslow Sports Park fitness trail were included in the 2013-2014 Capital Improvements project list. BR&G will survey and layout a measured mile trail distance and design drainage improvements on the trail.

Mr. Hoffmann made a motion to approve the contract for design services for Winslow Trail. Mr. Coyne seconded the motion. Motion unanimously carried.

D. REPORTS

D-1. Operations Division – No Report

D-2. Recreation Division – No Report

D-3. Sports Division – No Report

D-4. Administration Division – No Report

ADJOURNMENT

Meeting adjourned at 4:40 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Judy Seigle".

Judy Seigle, Secretary Board of Park Commissioners